

FDP FORM 20
Rev. 3/2022

COMMODITY SHORTAGES FROM THE WAREHOUSE

The _____ School
System/Agency did not receive the complete allocation of the USDA Commodity listed below
from the warehouse.

Name of Warehouse _____

Name of USDA Food _____

Material Number _____

Sales Order & Item Number _____

Invoice Number _____

Delivery Date _____

Total units allocated as indicated on the FDP Form 12 _____

Total number of units received _____

Total number of units short _____

Price per unit based on Form 12 _____

Total value of loss _____

Date

Signature of CNP Director

***This form should be filed with the State Office only after the local recipient agency has
contacted their regional warehouse and the final quantity has been received.***

Email to: FoodDist@ALSDE.edu

Email a copy to: Contact person at
the USDA Food
distributor serving
your program.