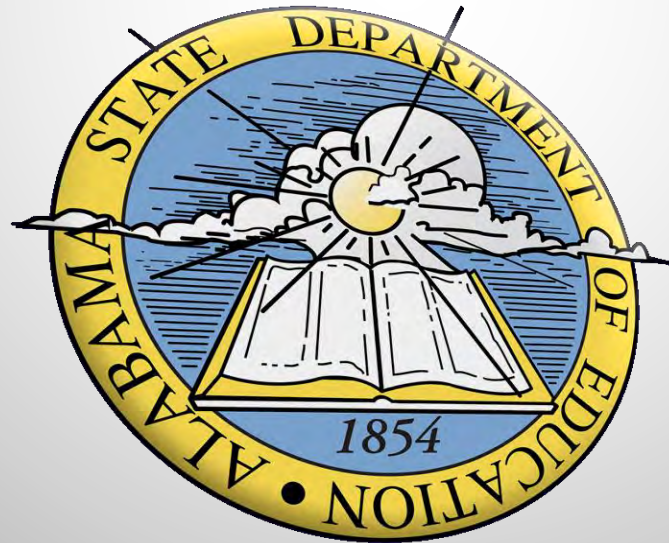


**ALABAMA IMMIGRATION LAW
COMPLIANCE GUIDELINES
FOR
BUSINESS ENTITIES, EMPLOYERS
DOING BUSINESS WITH THE ALABAMA STATE
DEPARTMENT OF EDUCATION**



E-Verify

Internet –based, **Free Program** run by the US Government that compares information from an Employee's Employment Eligibility Verification (Form I-9) to data from government records. If the information matches then the employee is eligible to work. If there is a mismatch then E-Verify alerts the employer and the employee must resolve the problem within 8 working days while continue working.



**E-Verify
is operated by
Department of Homeland
Security.**



CACFP sponsors are required to comply with the provisions of the new Alabama Immigration Law under Sections 31-13-9 (a) and (b) of the Code of Alabama 1975.

Compliance Requirement became effective January 1, 2012

Requires that, as a condition for the award of a contract to a business entity or employer that employs one or more employees working in Alabama, the business entity or employer provide an affidavit/certificate and documentation of enrollment in the Federal E-Verify program.

ALABAMA IMMIGRATION LAW COMPLIANCE GUIDELINES FOR CONTRACTORS AND VENDORS DOING BUSINESS WITH THE ALABAMA STATE DEPARTMENT OF EDUCATION

(1st Yellow Page)

Section 9 of Alabama Act No. 2011-535 entitled the “Beason-Hammon Alabama Taxpayer and Citizen Protection Act” requires that, as a condition for the award of a contract to a business entity or employer that employs one or more employees working in Alabama, the business entity or employer provide an affidavit and documentation of enrollment in the Federal E-Verify program. During the performance of the contract, the business entity or employer shall participate in the E-Verify program and shall verify every employee that is required to be verified according to the applicable federal rules and regulations. The attached Affidavit For Business Entity/Employer/Contractor and the entity’s E-Verify Memorandum of Understanding must be included with the bid or contract. If you do not believe these requirements are applicable to your entity, include an explanation justifying such exemption.

An entity can obtain the E-Verify Memorandum of Understanding upon completion in the E-Verify enrollment process located at the federal web site www.uscis.gov/everify or at the Alabama Department of Homeland Security web site. The Alabama Department of Homeland Security has established an E-Verify employer agent account for any business entity or employer with 25 or fewer employees that will provide a participating business entity or employer with the required documentation of enrollment in the E-Verify program.

E-VERIFY DOCUMENTATION THAT MUST BE SUBMITTED TO COMPLETE THE CACFP APPLICATION

- 1. Certificate of Compliance**
- 2. E-Verify Memorandum of Understanding (MOU)**

An entity can obtain the E-Verify Memorandum Of Understanding (MOU) upon completion in the E-Verify enrollment process.

WHERE CAN I FIND THE E-VERIFY ENROLLMENT PROCESS?

The E-Verify enrollment process is located at the following websites:

- The Alabama Department of Homeland Security
- The federal web site

www.uscis.gov/everify

Home > E-Verify

Printer Friendly

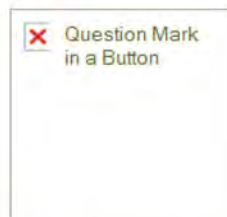


U.S. law requires companies to employ only individuals who may legally work in the United States – either U.S. citizens, or foreign citizens who have the necessary authorization. This diverse workforce contributes greatly to the vibrancy and strength of our economy, but that same strength also attracts unauthorized employment.

E-Verify is an Internet-based system that allows businesses to determine the eligibility of their employees to work in the United States. E-Verify is fast, free and easy to use – and it's the best way employers can ensure a legal workforce.

E-Verify is constantly improving to better serve you. To learn more click here to see [WHAT'S NEW](#).

Do you have questions about E-Verify?



Visit our [Questions & Answers Section](#).

E-Verify is a registered trademark of the Department of Homeland Security. Any use without permission is strictly prohibited.

Employment Verification.  **Done.**

This page can be found at: <http://www.dhs.gov/e-verify>

Start Here

- Self Check
- I-9 Central
- Enroll in E-Verify
- Log in to E-Verify
- E-Verify Employer Agent Log in to E-Verify
- **Take a FREE Webinar**
- E-Verify Webinar Flyer (220KB PDF)
- E-Verify MOU (PDF)
- Contact E-Verify

E-Verify News

- **E-Verify Blogs**
- What's New
- E-Verify Pressroom
- E-Verify Connection Newsletter (283KB PDF)

Multimedia

- Video: [conoce_tus_derechos \(Nueva versión corta\)](#)
- Video: [Employee Rights and Responsibilities \(New Short Version\)](#)
- Demo: [E-Verify Self Check Interactive Preview \(837KB PDF\)](#)
- Videos: [Employee Rights and Responsibilities, Employer Responsibilities and Worker Rights](#)
- Video: [How to Enroll in E-Verify](#)
- Video: [How to Create a Case](#)
- Video: [How to Respond to a TNC](#)

USCIS Links

- [Systematic Alien Verification for Entitlements \(SAVE\) Program](#)

Review and Certify Information

- Please review the information you've provided because errors can cause delays in approving your enrollment. If you need to change any information, you can do so before you certify and submit your enrollment.

Print Signed Memorandum of Understanding (MOU)

- The enrollment confirmation page confirms that Homeland Security have received and approved your enrollment information. Before you go, be sure to print a copy of the Memorandum of Understanding (MOU) you electronically signed. We recommend you share it with your human resources manager, legal counsel and other appropriate staff.

Using E-Verify to verify the employment eligibility of employees is a three-step process

- Create a Case
- Get Results
- Close Case



**Child and Adult Care Food
Program Applications cannot
be approved until required E-
Verify documents are on file at
the State Agency.**



E-Verify Customer Support

- Phone number is 1-888-464-4218
- Available Monday through Friday from 8 A.M. to 5 P.M. local time.
- Closed on Federal Holidays