



STATE OF ALABAMA
DEPARTMENT OF EDUCATION



Eric G. Mackey, Ed.D.
State Superintendent of Education

April 29, 2020

MEMORANDUM

TO: City and County Superintendents of Education
FROM: Eric G. Mackey *EGM*
 State Superintendent of Education
RE: Provisional Identification Plan for Potential English Learner Students

Due to the COVID-19 pandemic that has hit this nation, potential English learner (EL) students who may enroll in a Local Education Agency (LEA) during extended school closures, will not be administered a formal screening assessment such as the World-Class Instructional Design and Assessment (WIDA) *Screener Online* or the *WIDA–Assessment Placement Test (W-APT)*, both of which are commonly used to identify potential EL students. Without the administration of an assessment to determine eligibility, potential EL students would not receive the language support services they need.

In an effort to assist LEAs in the identification process, the *Provisional Identification Plan for Potential English Learner Students* located at [Superintendents Assessment Folder](#) has been developed. This plan is intended to guide school staff who have been assigned the responsibility of identifying potential EL students to gather enough information from the parents, guardians, and students to be able to make a provisional determination of placement so that EL students may receive language-support services. This plan does not negate the administration of the state’s screening assessments. When school resumes, EL students who were or were not identified using the *Provisional Identification Plan for Potential English Learner Students* will be administered those formal assessments.

If you have any assessment related questions, please contact Mrs. Susan Beard, Student Assessment, by email at sbeard@alsde.edu or by telephone at 334-694-4817. If you have questions related to instruction, contact Ms. Michele Lee, Alabama Reading Initiative, by email at mlee@alsde.edu or Mrs. Katrina Todd, Alabama Reading Initiative, by email at ktodd@alsde.edu or by telephone at 334-694-4632.

EGM/SB

cc: System Test Coordinators
 EL Coordinators
 LEA Principals
 Dr. Daniel Boyd
 Mrs. Angela Martin
 Dr. Elisabeth Davis
 Mrs. Maggie Hicks
 Mrs. Karen Porter

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