



STATE OF ALABAMA  
DEPARTMENT OF EDUCATION



Eric G. Mackey, Ed.D.  
State Superintendent of Education

May 20, 2020

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**MEMORANDUM**

**TO:** City and County Superintendents of Education

**FROM:** Eric G. Mackey   
State Superintendent of Education

**RE:** Updated ACT Makeup and ACT WorkKeys Retest Options

On April 29, 2020, you received a memorandum regarding spring makeup options for both the *ACT with Writing* and *ACT WorkKeys*. This is an update to the information already provided and includes additional options for students. ACT is continually working to offer as many alternate administration solutions as possible. These additional options would allow students who missed an opportunity in the spring to take the tests in the near future.

The options that are available are listed in the chart below and changes to the original schedule are highlighted in yellow. ACT is also offering an additional remote administration for the *ACT WorkKeys*. The date for the remote administration has not been released. **These options are subject to change due to regulations around the COVID-19 pandemic.**

ACT Make-Up Testing from Spring 2020 (2019-2020 11th Graders)			
Grade 11 students who did not test in March 2020.			
School Administration	June 2 (Paper)	June 2-8 (Accommodations/Supports)	June 2-4 (Online Window)
National Test Date	June 13 – Voucher provided by Student Assessment		
National Test Date	July 18 – Voucher provided by Student Assessment		
ACT – Make-Up Testing from Spring 2020 Paper Only			
(2020-2021 12th Graders)			
(Grade 12 students who did not test in 11th grade during March, June, or July, 2020)			
September 22	Standard Time Test Date		
September 22 - October 2	Accommodations/Supports Window		
October 6	Make-Up Test Date		
October 6 - 12	Make-Up Accommodations/Supports Window		

<b>ACT WorkKeys Retest (2019-2020 12th Graders)</b> Grade 12 students who tested in Fall 2019 but did not benchmark or did not test in Fall 2019	
June 3	Paper
June 3-9	Accommodations/Supports Window
June 3-July 31	Online Window
TBD	<b>ACT® WorkKeys® At-Home Option</b> – Due to the recent COVID-19 pandemic, ACT is offering a short-term testing option. While this is temporarily available, a student may take the <i>ACT WorkKeys</i> online in a non-secured, non-proctored environment. If a student earns a National Career Readiness Certificate, it will be branded with a COVID-19 disclaimer to identify the non-secure assessments. Students will be required to test using a specific realm for this test administration. Each student will be required to take all three assessments (Applied Math, Graphic Literacy, and Workplace Documents). Scores from the At-Home WorkKeys Option cannot be combined with other WorkKeys scores for a National Career Readiness Certificate.

If you have any questions, please contact Mrs. Maggie Hicks, Student Assessment, at [mhicks@alsde.edu](mailto:mhicks@alsde.edu) or 334-694-4817.

EGM/MH

cc: System Test Coordinators

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