



STATE OF ALABAMA
DEPARTMENT OF EDUCATION



Eric G. Mackey, Ed.D.
State Superintendent of Education

February 19, 2020

Alabama
State Board
of Education

MEMORANDUM

Governor Kay Ivey
President

TO: City and County Superintendents

Jackie Zeigler
District I
President Pro Tem

FROM: Eric G. Mackey 
State Superintendent of Education

Tracie West
District II

RE: Alabama School Plant Management Association

Stephanie Bell
District III

The Alabama School Plant Management Association (ASPMA) will hold its annual conference **April 5 through April 8, 2020, at Orange Beach**. This year, Mr. Frank Barnes, Director, Division of Construction Management (DCM), formerly Alabama Building Commission (ABC), will present timely information concerning the public works law, PSCA procedures and various building code requirements. School security improvements as well as maintenance and custodial best practices will also be addressed.

Yvette M. Richardson, Ed.D.
District IV

With the possibility of a Legislative Bond Issue in the near future, it is imperative that detailed Capital Plans from each school system be available for submission to the Legislature. Perry and Ethan Taylor will provide Capital Planning and Facility Assessment training for systems that do not have certified personnel. **Please remember that each school system must have at least one construction-knowledgeable employee who is certified in each of these two areas.**

Tommie T. Stewart, Ph.D.
District V

It is important to me for systems to interface on facility issues that are common to all. I would encourage systems, if feasible, to participate in this organization. Should you desire additional information, Nancy Dailey at telephone number (334) 694-4602 will be glad to discuss this conference with you.

Cynthia McCarty, Ph.D.
District VI

Jeff Newman
District VII
Vice President

EGM/EPT/NFD

Wayne Reynolds, Ed.D.
District VIII

Attachments

Eric G. Mackey, Ed.D.
Secretary and
Executive Officer

FY20-3016

Alabama School Plant Management Association
April 5 – April 8, 2020
 Perdido Beach Resort
 Orange Beach, Alabama
*Tentative Program**

Saturday, April 4, 2020

4:00 p.m.—5:00 p.m. Executive Committee Meeting Board Room

Sunday, April 5, 2020

8:00 a.m.—2:30 p.m. Vendor Registration & Set Up Vendor Area
 1:30 p.m.—4:30 p.m. Networking with Vendors Vendor Area
 1:00 p.m.—5:00 p.m. Member Registration/Meet Vendors Vendor Area
 4:30 p.m.—6:00 p.m. Hospitality (Cash Bar) Vendor Area

Monday, April 6, 2020

7:00 a.m.—12:00 noon Registration Registration Desk Upstairs
 7:30 a.m.—8:30 a.m. Sit-Down Breakfast Buffet Salon EFGH
 8:00 a.m.—9:00 a.m. **Opening Ceremonies** Salon EFGH
 9:00 a.m.—9:30 a.m. **Guest Speaker— Dr. Vic Wilson, Executive Director, Council for Leaders in Alabama Schools (CLAS)** Salon EFGH
 9:30 a.m.—10:00 a.m. Break with Vendors Vendor Area
 10:00 a.m.—11:00 a.m. **Group Session—Mr. Frank Barnes, Director, Division of Construction Management (DCM/ABC)** Salon EFGH
 11:00 a.m.—11:30 p.m. **Vendors Specialized Training Session 1** Vendor Area
 11:30 a.m.—12:30 p.m. Lunch with Vendors Salon EFGH
 12:30 p.m.—1:15 p.m. **Vendors Specialized Training Session 2** Vendor Area
 1:15 p.m.—2:00 p.m. **Group Session—Storm Shutter/Door Maintenance & Training** Salon EFGH
 2:00 p.m.—4:00 p.m. **Networking & Open Training Sessions with Vendors** Vendor Area

Tuesday, April 7, 2020

7:30 a.m.—12:00 noon Registration Registration Desk Upstairs
 7:30 a.m.—8:30 a.m. Sit-Down Breakfast Buffet Salon EFGH
 8:00 a.m.—8:45 a.m. **Guest Speaker—Mr. Billy Ivey “Napkinisms”** Salon EFGH
 8:45 a.m.—9:15 a.m. Break with Vendors Vendor Area
 9:15 a.m.—10:00 a.m. **Group Session—TBA** Salon EFGH
 10:00 a.m.—11:00 a.m. Break with Vendors Vendor Area
 11:00 a.m.— 1:00 p.m. **Lunch on Your Own**
 12:00 p.m.—2:00 p.m. Vendor Exit
 1:00 p.m.—2:30 p.m. **Group Session—“What Works” Open Forum— Barry Davis, Trussville City BOE, David Sellers, Tuscaloosa City BOE, Randy Reeves, Shelby Co. BOE, Kerry Wilkerson, Madison Co. BOE Retired** Salon EFGH
 2:30 p.m.—4:00 p.m. **Hands-on Training** Salon EFGH

Wednesday, April 8, 2020

8:00 a.m.—8:30 a.m. **Business Session** Salon GH
 8:30 a.m.—10:30 a.m. **Capital Planning & Facility Assessment Training— Perry and Ethan Taylor, State Department of Education** Salon GH
 10:30 a.m.—11:00 a.m. **Closing Remarks** Salon GH

***Note: Final program topics dependent upon Legislative decisions.**

Member Registration

(Everyone must register regardless of payment method.)

aspma.net

(If possible, use Google Chrome or Firefox)

Click Registration in the tan bar

Member Registration

Fill in form

Click Submit

Payment Options:

If you wish to pay by credit card:

Click Pay Membership Dues

Click Pay for Membership Online Here

Pay with Credit Card

Fill in information & follow steps.

You will receive an email confirmation

Note: if you want to pay for more than one registration at the same time, please pay the whole amount (Example: for 2 pay \$200) because our credit card processor will not allow more than one charge per card per day.

If you prefer to pay by check, please make check payable to ASPMA &

mail it to: ASPMA, P.O. Box 1762, Montgomery, AL 36102

If you need an invoice, please email info-aspma@aspma.net to request one.



27200 Perdido Beach Boulevard
Orange Beach, AL 36561
Toll Free 800-634-8001 - Local 251-981-9811
Fax 251-981-5672

Group Reservation Request

The Perdido Beach Resort staff is pleased to welcome you for the **Alabama School Plant Management Association** conference being held the dates of **April 5 – April 8, 2020**.

To request room accommodations, please complete this reservation request form and mail or fax it to the resort. You may also make reservations through the internet, **your group internet code is 14702** or by calling our group reservations at 1-800-634-8001. **Please be sure to mention Code No. 14702 in order to receive the special group rate.** Within 7-10 business days, you will receive a confirmation letter confirming your reservation.

A block of Standard/Run of House rooms (Outside View – From private balcony, angle view of the beach) has been reserved at a group rate of **\$179.00**. This rate is good from Friday night, April 3 through Wednesday night, April 8, and applies to room requests received prior to **March 11, 2020** and/or until your group block is filled. Room requests received after this date and/or once group block is filled, will be based on availability and may be subject to higher rates and possibly a minimum stay requirement.

Accommodations

Perdido Beach Resort is located directly on the Gulf of Mexico and has a variety of beautiful views from your private balcony. If available at the time your reservation is made, you have the option to guarantee an upgraded room type at the rates listed below:

Executive Pass View	\$219.00	
Pool View	\$229.00	From Private Balcony, direct pool view and angle view of the beach
Gulf Front	\$249.00	From Private Balcony, direct beach front view
Suite		Call for Suite options.

SPECIAL REQUESTS

We will make every effort to accommodate special requests for specific room types, bed types, non-smoking, floor preferences, and any other special requests; however, we cannot always accomplish such requests and reserve the right to provide alternate accommodations. Please note your special requests below in the order of importance and, if available, they will be honored upon arrival:

Guest Information

Last Name: _____ First Name: _____ Middle Initial: _____

Phone: _____ E-mail: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Arrival Date: _____ Departure Date: _____

Adults _____ # Children _____

There is a \$10.00 per person, per night charge for a 3rd or 4th adult (16 or older) in a room.

Share with Name _____

Terms & Conditions

GUARANTEE RESERVATIONS:

In order to confirm this reservation request, a credit card number must be provided at the time reservation is made or a deposit equal to one night's room and tax via check or money order must be received within 10 days of making reservation. **All reservations must be guaranteed.** To guarantee your reservation with a credit card please circle one of the options listed below and complete your credit card information.

VISA MASTERCARD AMERICAN EXPRESS DINERS CLUB CARTE BLANCHE DISCOVER

CARD NO. _____ EXP DATE _____

CANCELLATION POLICY:

An individual reservation may be cancelled up to 5 days in advance without penalty. A one night room charge is applied to a reservation that is cancelled after that 5-day deadline. Rooms are held until 9:00am the day following scheduled arrival.

EARLY DEPARTURE FEE:

Departure date changes accepted without penalty prior to or during check-in process. An early departure fee of 50% of a one night room charge is applied for early departures after check-in.

CHECK-IN TIME: 4 PM. Must be 19 years of age or older to check-in.

CHECKOUT TIME: 12 Noon

No Pets Please. There is a kennel nearby.

Thank you for choosing Perdido Beach Resort!