



STATE OF ALABAMA
DEPARTMENT OF EDUCATION



Eric G. Mackey, Ed.D.
State Superintendent of Education

November 1, 2022

MEMORANDUM

TO: City and County Superintendents of Education

FROM: Eric G. Mackey *EGM*
State Superintendent of Education

RE: 2020-2021 and Prior Cohort, Dropout, and College and Career Readiness
Historical Data Corrections

To assist local education agencies (LEAs) in reporting the most accurate data possible, the Alabama State Department of Education (ALSDE) is allowing historical data corrections for inactive students (students who are no longer enrolled in your school district) from the 2020-2021 and prior academic years for Cohort, Dropout, and College and Career Readiness for **Cohorts 2019-2020, 2020-2021, and 2021-2022**. As a reminder, the four-year cohort is based on the number of students who enter Grade 9 for the first time, adjusted by adding into the cohort any student who transfers in later during Grade 9 or during the next three years and subtracting any student from the cohort who transfers out.

Please review your historical data for Cohort, Dropout, and College and Career Readiness and identify those students who need corrections. As listed in the chart below, all data corrections and evidence must be submitted by the identified deadlines.

Base Year/Graduation Year	Submission Window Begins	Submission Window Closes
2019-2020; 2022-2023	November 1, 2022	December 9, 2022
2020-2021; 2023-2024	January 9, 2023	February 17, 2023
2021-2022; 2024-2025	February 20, 2023	March 31, 2023

After identifying those students who need historical corrections, provide the following information on an Excel Sheet:

- District Number
- District Name
- SSID
- Student Name
- Type of Correction Needed

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City and County Superintendents of Education

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It is important for you to submit the appropriate documentation to support the request for the historical data correction. Each entry for correction must be accompanied with the appropriate documentation to be considered for correction. Examples of evidence include the following:

- Student Transcripts from the School
- Request for Records from Transferring School
- Copy of Advanced Placement (AP), International Baccalaureate (IB), *ACT*, *ACT WorkKeys* scores, or an ALSDE-approved Career and Technical Education (CTE) Credential Certificate earned before graduation
- Justification letter for removal of a College and Career Readiness (CCR)

All evidence for inactive students for Cohort, Dropout, and College and Career Readiness for Base Cohorts 2019-2020, 2020-2021, and 2021-2022 must be emailed to your Prevention and Support Services Regional Contact for review listed on the attachment.

If you have any questions, please contact your Prevention and Support Services Regional Contact by telephone at 334-694-4717.

EGM/TR/AP

Attachment

cc: LEA High and Middle School Principals
LEA High and Middle School Counselors
LEA Data Managers
LEA Counselor Coordinators
LEA Accountability Coordinators
LEA Career Technical Education Directors
LEA Technology Coordinators
Mrs. Angela Martin
Dr. Brandon T. Payne
Mr. Chuck Marcum
Mr. Terry Roller
Mr. Dave Pope
Mr. Dom Martel
Mrs. Stacy Royster

FY23-2008

**PREVENTION AND SUPPORT SERVICES
CONTACT SYSTEM
2022-2023**

Shaundalyn Elliott	Tracey Goreed	Vacant	Ayanna Long
Chambers County Cherokee County Choctaw County Conecuh County Crenshaw County Decatur City Homewood City Jackson County Lanett City Magic City Charter	Bessemer City Fairfield City Jefferson Co Leeds City Midfield City Tarrant City Trussville City I 3 Academy Legacy Prep	Alabaster City (Goreed) Baldwin County (Butler) Birmingham City (Johnson) Boaz City (Long) Chickasaw City (Warfield) Chilton County (Butler) Clarke County (Goreed) Coosa County (Johnson) Cullman City (Long) Cullman County (Warfield) Lawrence County (Butler) Mobile County (Long) Monroe County (Goreed) Morgan County (Johnson) Orange Beach City (Long) Pelham City (Warfield) Saraland City (Butler) Satsuma City (Goreed) Shelby County (Johnson) Thomasville City (Long) Vestavia Hills City (Warfield) Washington County (Butler) Accel Charter (Goreed) Gulf Shores (Johnson)	Alexander City Anniston City Attalla City Calhoun County Clay County Cleburne County Etowah County Gadsden City Guntersville City Hartselle City Jacksonville City Madison City Oxford City Pell City Piedmont City Randolph County Roanoke City St. Clair County Sylacauga City Tallapoosa County Tallasse City

Shaundalyn Elliott	Erica Butler	Shenitra Dees	Kay Warfield
Colbert County Florence City Franklin County Haleyville City Jasper City Lauderdale County Marion County Muscle Shoals City Russellville City Sheffield City Tuscumbia City Walker County Winfield City Winston County	Athens City Demopolis City Fayette County Greene County Hale County Hoover City Huntsville City Lamar County Limestone County Linden City Madison County Marengo County Mountain Brook City Oneonta City Pickens County Sumter County Talladega City Talladega County Tuscaloosa City Tuscaloosa County University Charter Alabama Aerospace and Aviation (TA) Empower Community School	Andalusia City Auburn City Barbour County Brewton City Bullock County Butler County Coffee County Covington County Dale County Daleville City Dothan City Elba City Enterprise City Escambia County Eufaula City Geneva City Geneva County Henry County Houston County Lee County Opelika County Opp City Ozark City Phenix City Pike County Russell County Troy City	Albertville City Arab City Autauga County Bibb County Blount County Dallas County DeKalb County Elmore County Fort Payne City Lowndes County Macon County Marshall County Montgomery County Perry County Pike Road City Selma City Scottsboro City Wilcox County Lead Academy LIFE Academy Breakthrough Charter

Prevention and Support Services Regional Contact Information
Telephone: 334-694-4717

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