



STATE OF ALABAMA
DEPARTMENT OF EDUCATION



Eric G. Mackey, Ed.D.
State Superintendent of Education

August 23, 2023

MEMORANDUM

TO: City and County Superintendents of Education
FROM: Eric G. Mackey *EGM*
State Superintendent of Education
RE: 2024 Fine Arts State Course of Study Committee Nominations

In January 2024, the Alabama State Department of Education (ALSDE) will begin working to review and revise the *2010 Alabama Course of Study: Fine Arts*. To accomplish this task, a State Course of Study Committee will be appointed.

As required by §16-35-1, *Code of Alabama, 1975*, the Alabama State Board of Education appoints 21 of the 28 members of a State Course of Study Committee, and members serve for one year. The law also states that local boards of education, through superintendents, shall nominate persons qualified to serve on a State Course of Study Committee. Your assistance is requested in the nomination of K-12 educators for consideration of appointment to this committee.

Once appointed, the committee will convene to prepare the 2024 version of the *Alabama Course of Study: Fine Arts*. When this work is completed, the Fine Arts State Course of Study Committee recommends to the Alabama State Board of Education the standards in this content area for Alabama's K-12 public schools.

Membership on the Fine Arts State Course of Study Committee requires a commitment to attending meetings in Montgomery and collaborating with a diverse group of educational professionals and stakeholders. The ALSDE will reimburse travel and substitute expenses for members of the Fine Arts State Course of Study Committee.

In talking with potential appointees, it may be important to indicate the committee's meeting dates (**Enclosure A**) and the payment of per diem and mileage according to state rates (**Enclosure B**).

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Nominations in the following categories are needed for this committee:

**CATEGORIES FOR THE FINE ARTS
EDUCATION COURSE OF STUDY COMMITTEE**

1. Elementary Classroom Teachers: Persons currently teaching elementary (Grades K-6) Fine Arts.
2. Secondary Classroom Teachers: Persons currently teaching secondary (Grades 7-12) Fine Arts.
3. Supervisors and/or Administrators: Persons having knowledge of or previous teaching experience in the field of Fine Arts with overall curriculum responsibility for instruction in this content area, such as elementary principals, secondary principals, supervisors, and/or assistant superintendents of instruction.
4. Special Populations Educators: Persons having knowledge of or previous teaching experience in addressing the needs of special populations.

The fillable PDF Nominations Form to be submitted from your school system may be downloaded [here](#). Once the form is completed, please attach it and email it to Mrs. Cathy Jones at cjones01@alsde.edu. For each person nominated, the law also requires that credentials and a summary of qualifications be submitted. Please provide the nominees with the weblink to the *2024 Fine Arts COS Committee Credentials Form* at <https://sway.office.com/5NS2UMTS9yFQWHGD> to complete information related to their education and work history. Please ensure that all forms are completed and submitted no later than **September 12, 2023**. Any questions regarding the nomination process may be addressed to Mrs. Jones via email at cjones01@alsde.edu or telephone at (334) 694-4768.

Course of study development involves a commitment of both time and effort; therefore, attendance at all meetings is essential. Proposed meeting dates (**Enclosure A**) are enclosed for your information and for those whom you nominate.

EGM/CJ/HS

Enclosures

cc: Mrs. Angela Martin
Dr. Melissa Shields
Mr. Sean J. Stevens
Mrs. Cathy Jones

FY23-2079

**2024 Fine Arts
State Courses of Study Committees and Task Forces**

PROPOSED MEETING DATES AND LOCATIONS

Meetings will be held at the Alabama State Department of Education offices in Montgomery or Birmingham.
Some meetings may be virtual.

January 16, 2024	9:00 a.m. – 3:00 p.m.
January 17, 2024	9:00 a.m. – 3:00 p.m.
February 13, 2024	9:00 a.m. – 3:00 p.m.
February 14, 2024	9:00 a.m. – 3:00 p.m.
March 5, 2024	9:00 a.m. – 3:00 p.m.
March 6, 2024	9:00 a.m. – 3:00 p.m.
April 16, 2024	9:00 a.m. – 3:00 p.m.
April 17, 2024	9:00 a.m. – 3:00 p.m.
April 30, 2024	9:00 a.m. – 3:00 p.m.
May 1, 2024	9:00 a.m. – 3:00 p.m.
June 25, 2024	9:00 a.m. – 3:00 p.m.
June 26, 2024	9:00 a.m. – 3:00 p.m.
July 16, 2024	9:00 a.m. – 3:00 p.m.
July 17, 2024	9:00 a.m. – 3:00 p.m.
July 18, 2024	9:00 a.m. – 3:00 p.m.
August 27, 2024	9:00 a.m. – 3:00 p.m.
August 28, 2024	9:00 a.m. – 3:00 p.m.
September 17, 2024	9:00 a.m. – 3:00 p.m.
September 18, 2024	9:00 a.m. – 3:00 p.m.
October 15, 2024	9:00 a.m. – 3:00 p.m.
October 16, 2024	9:00 a.m. – 3:00 p.m.
November 2024 (TBA)	Board of Education Work Session
December 2024 (TBA)	Board of Education Meeting

PER DIEM AND MILEAGE RATES

<i>IF A PERSON LIVES ...</i>	<i>...In Montgomery</i>	<i>...Within a 100-Mile Radius of Montgomery</i>	<i>...Outside a 100- Mile Radius of Montgomery</i>
PER DIEM FOR 6 TO 12 HOURS	\$12.75	\$12.75
PER DIEM FOR OVER 12 HOURS	\$34.00	\$34.00
PER DIEM FOR OVERNIGHT	\$85.00 (1 night) \$100.00 (2 nights or more)
MILEAGE	<i>Currently \$0.655 per mile for private car mileage from home to the meeting site (according to ALSDE mileage chart)</i>		