



STATE OF ALABAMA
DEPARTMENT OF EDUCATION



Eric G. Mackey, Ed.D.
State Superintendent of Education

January 31, 2024

MEMORANDUM

TO: City and County Superintendents of Education

FROM: Eric G. Mackey *EGM*
State Superintendent of Education

RE: Recommendations for Membership on the 2024-2025 Alabama State Textbook Committee for Science and Career and Technical Education (CTE) Clusters: Arts, A-V Technology, and Communications; Health Science; and Human Services

The State Textbook Law (*Code of Alabama, 1975, §16-36-60*) provides for the composition of the State Textbook Committee, which shall be composed of 23 members. The Alabama State Textbook Committee must include four elementary teachers and four secondary teachers to be appointed one from each of the eight Alabama State Board of Education districts. Four members shall be appointed from the state-at-large. These four members may be either classroom teachers or persons actively engaged in the supervisory or administrative capacity in the field of education. Two members of the committee shall be employees of state institutions of higher learning. The remaining nine members shall be appointed by the Governor of Alabama.

Please recommend three persons who are knowledgeable in the area of Science and three persons who are knowledgeable in the CTE Clusters: Arts, A-V Technology, and Communication; Health Science; and Human Resources from your school system to be considered for membership on the 2024-2025 Alabama State Textbook Committee for Science Grades K-12 and CTE Grades 6-12. Please use the attached form to recommend one elementary teacher, one high school teacher, and one member-at-large who may be a teacher, principal, or supervisor. It would be very helpful if the persons recommended are contacted to verify that they are able to serve before the names are submitted. For planning purposes, I have attached a copy of the committee schedule for your use.

Your completed form should be returned by **February 16, 2024**, to the Alabama State Department of Education, State Textbook Program, Post Office Box 302101, Montgomery, Alabama 36130-2101. You may also send the form via email to cajones@alsde.edu.

If you have any questions, please contact Dr. Carolyn A. Jones, Administrator, State Textbook Program, at telephone number (334) 694-4778 or by email at cajones@alsde.edu. Thank you for your cooperation in this matter.

EGM:CAJ

Attachments

FY24-2025

Alabama
State Board
of Education

Governor Kay Ivey
President

Jackie Zeigler
District I

Tracie West
District II
Vice President

Stephanie Bell
District III

Yvette M. Richardson, Ed.D.
District IV

Tonya S. Chestnut, Ed.D.
District V
President Pro Tem

Marie Manning
District VI

Belinda McRae
District VII

Wayne Reynolds, Ed.D.
District VIII

Eric G. Mackey, Ed.D.
Secretary and
Executive Officer

2024-2025 STATE TEXTBOOK ADOPTION TIMELINE: SCIENCE AND CAREER AND TECHNICAL EDUCATION (CTE)

CTE Clusters: Arts, A-V Technology, & Communications; Health Science; and Human Services

April 2024	Orientation for Committee Members, TBD (Face-to-Face)
May 17, 2024	Textbooks Due to the Alabama State Department of Education
May 20 - 24, 2024	Publisher's Shelving Date
May 31, 2024	Textbook Samples Due to Committee Members/Library Sites
June 10 - 14, 2024	Publisher Presentations (Participation is only for the subject area assigned)
June 21, 2024	Deadline for Publishers to Withdraw Textbook Bid
June 24 - 26, 2024	Committee Review Session (Hybrid)
July 15 - 17, 2024	Committee Review Session (Hybrid)
July 30 - 31, 2024	Committee Review Session (Face-to Face or Independent by Request)
August 20 - 22, 2024	Committee Review Session (Face-to Face or Independent by Request)
September 10 - 12, 2024	Committee Review Session (Face-to Face or Independent by Request)
October 10, 2024	Alabama State Board of Education Meeting: <ul style="list-style-type: none">• Receive Textbook Recommendations / Set Formal Public Examination Period (30 days)• Alabama State Board of Education Work Session: Committee Chairperson(s) Present Textbook Adoption Overview
November 14, 2024	Alabama State Board of Education Meeting : <ul style="list-style-type: none">• Final Adoption of Textbook Recommendations (Resolution)

RECOMMENDATIONS
2024-2025 ALABAMA STATE TEXTBOOK COMMITTEE
SCIENCE GRADES K-3

ELEMENTARY TEACHER:

Name: _____ Type Certificate: _____ Endorsements: _____

Email Address: _____ State School Board District: _____ Name of School: _____

Home Address: _____ Street Address _____ School Address: _____ Street Address _____

City _____ Zip _____ City _____ Zip _____

Home Telephone Number: _____ School Telephone Number: _____

Grade Level(s) and/or Subject(s) Taught: _____

SECONDARY TEACHER:

Name: _____ Type Certificate: _____ Endorsements: _____

Email Address: _____ State School Board District: _____ Name of School: _____

Home Address: _____ Street Address _____ School Address: _____ Street Address _____

City _____ Zip _____ City _____ Zip _____

Home Telephone Number: _____ School Telephone Number: _____

Grade Level(s) and/or Subject(s) Taught: _____

MEMBER-AT-LARGE: Check One: **Teacher** **Principal** **Supervisor/Administrator**

Name: _____ Type Certificate: _____ Endorsements: _____

Email Address: _____ State School Board District: _____ Name of School: _____

Home Address: _____ Street Address _____ School Address: _____ Street Address _____

City _____ Zip _____ City _____ Zip _____

Home Telephone Number: _____ School Telephone Number: _____

Special Subject Area(s): _____

SIGNED: _____
Local Superintendent

DATE: _____

RECOMMENDATIONS
2024-2025 ALABAMA STATE TEXTBOOK COMMITTEE
CAREER TECHNICAL EDUCATION CLUSTERS GRADES 6-12
(Arts, A-V Technology, & Communications; Health Science; and Human Services)

ELEMENTARY TEACHER:

Name: _____ Type Certificate: _____ Endorsements: _____
Email Address: _____ State School Board District: _____ Name of School: _____
Home Address: _____ Street Address _____ School Address: _____ Street Address _____
City _____ Zip _____ City _____ Zip _____
Home Telephone Number: _____ School Telephone Number: _____
Grade Level(s) and/or Subject(s) Taught: _____

SECONDARY TEACHER:

Name: _____ Type Certificate: _____ Endorsements: _____
Email Address: _____ State School Board District: _____ Name of School: _____
Home Address: _____ Street Address _____ School Address: _____ Street Address _____
City _____ Zip _____ City _____ Zip _____
Home Telephone Number: _____ School Telephone Number: _____
Grade Level(s) and/or Subject(s) Taught: _____

MEMBER-AT-LARGE: Check One: Teacher Principal Supervisor/Administrator

Name: _____ Type Certificate: _____ Endorsements: _____
Email Address: _____ State School Board District: _____ Name of School: _____
Home Address: _____ Street Address _____ School Address: _____ Street Address _____
City _____ Zip _____ City _____ Zip _____
Home Telephone Number: _____ School Telephone Number: _____
Special Subject Area(s): _____

SIGNED: _____
Local Superintendent

DATE: _____