## Suicide Toolkit

Take these following steps to best utilize the toolkit documents and resources.

**<u>First</u>** - School Administration please meet, prepare, and review the toolkit documents:

- A) School Referral Process Identify the 3-5 school leads which will contact parents/guardians
- B) Complete the Crisis Response Team Worksheet
- C) Go through the Suicide Protocol Packet which consists of forms to use during the intervention process

<u>Second</u> - Designate a facilitator of the suicide training for school personnel and schedule a 1 hour professional development session. If you have a local crisis center or area expert on suicide, feel free to have them come in and lead a training for you.

- A) Go through the Suicide Training Video for School Personnel. Be prepared to stop the video during the 3 "Test Your Knowledge" slides: Suicide Overview, Suicide Prevention, Suicide Intervention
- B) To assist with discussions and questions, here is a copy of the power point presentation with additional information in the notes section of each slide.
- C) During the training, be prepared to share the referral process with all school personnel. Everyone should know who the 3-5 designated staff are which will contact a parent or legal guardian. They are to take the suicidal student to the school office and not leave them while the designated party contacts the parent.

<u>Third</u> - Keep in mind and share that a student curriculum will be released at a later date this year.