



STATE OF ALABAMA
DEPARTMENT OF EDUCATION



Eric G. Mackey, Ed.D.
State Superintendent of Education

Alabama
State Board
of Education

June 13, 2024

MEMORANDUM

Governor Kay Ivey
President

TO: City and County Superintendents of Education

Jackie Zeigler
District I

FROM: Eric G. Mackey *EGM*
State Superintendent of Education

Tracie West
District II
Vice President

RE: School Incident Reporting (SIR) Data

Stephanie Bell
District III

This is a reminder that the LEA certification period for the required Student Incident Report (SIR) Application for the 2023-2024 school year is quickly approaching. Please review and update these documents and submit them by Friday, June 21, 2024. The SIR certification will occur on Monday, June 24, 2024, by the Alabama State Department of Education.

Yvette M. Richardson, Ed.D.
District IV

Please see the table below for detailed information on the SIR Application collection window close dates. All updates are completed in PowerSchool and are viewable 24 hours later in the applications under SIR titles in the Alabama Identity Management (AIM) Portal.

Tonya S. Chestnut, Ed.D.
District V
President Pro Tem

A central office staff member who is assigned the role of the key program contract for SIR in the Education Directory (Ed Dir) must certify by the dates below.

Marie Manning
District VI

Data Points	Access	Review Window Open Dates	Certification Dates by Central Office Staff
Student Incident Report (2023-2024)	Grades 7-12	June 10, 2024	June 21, 2024

Belinda McRae
District VII

If you have any questions or concerns, please contact Mrs. Shaundalyn Elliott at selliott@alsde.edu or Dr. Erica Butler at erica.butler@alsde.edu or Dr. Autumm Jeter at autumm.jeter@alsde.edu.

Wayne Reynolds, Ed.D.
District VIII

EGM:AJ:EB

Eric G. Mackey, Ed.D.
Secretary and
Executive Officer

cc: LEA Safety Coordinators
LEA Counselor Coordinators
LEA High and Middle School Principals

FY24-3033