

**Summer Food Service Program Auditing Services (RFP 2024-18)**

**Alabama State Department of Education**

**Child Nutrition Programs**

**Questions and Answers**

1. *Would you be able to provide more detailed information related to the need for the work this year?*

***The deadline to ask questions has now passed.***

2. *Could you also let us know if these are new projects or if you have done this in the past?*

***These are not new projects. We have contracted these services in the past.***

3. *When and where is the public bid opening?*

***Per the law, proposals are not to be opened publicly.***

4. *With respect to the cost proposal, will it be judged solely on a price per administrative review? Would a total or "not to exceed price" be unnecessary or appreciated?*

**Review section 1.3 Proposal Evaluation of the RFP to determine how the RFP will be evaluated.**

**As stated in 3.1 Requirements of Proposal of the RFP, the evaluators want a cost proposal that includes the methods of calculation, concise explanation of each item listed in the cost proposal and total cost per administrative review which must include required site review(s) to conform with and conduct complete Administrative Reviews in accordance with the requirements described in the RFP.**

5. *What were the total number of administrative reviews and site visits required (if fewer were performed than required, please also note the number performed) for the Summer Feeding Program for the previous 2 years.*

**In the previous 2 years, 24 administrative reviews were conducted in 2024 and 38 administrative reviews were conducted in 2023.**

**Our system does not provide the total number of site reviews; therefore, the total number of site reviews is not available for the previous two years. Each administrative review would have included at least one site review. The majority of**

**the sponsors would have required three or less site reviews. The larger sponsor would have required nine site reviews.**

6. What would ALSDE like to change about the service or deliverables of their previous provider?

**ALSDE does not have anything that needs to be changed about the service or deliverables of the previous provider.**