

# Montgomery County Board of Education

## STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

Section 207 of the Healthy Hunger-Free Kids Act (HHFKA) amended section 22 of the National School Lunch Act (NSLA) (42 U.S.C. 1769c) to require State agencies (SA) to report the final results of the administrative review to the public in an accessible, easily understood manner in accordance with guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) requires the State agency to post a summary of the most recent final administrative review results for each School Food Authority (SFA) on the State agency's publicly available website no later than 30 days after the SA provides the final results of the administrative review to the SFA. The SA must also make a copy of the final administrative review report available to the public upon request.

**School Food Authority Name:** Montgomery County Board of Education

**Date of Administrative Review (Entrance Conference Date):** November 7, 2024

**Date review results were provided to the School Food Authority:** December 9, 2024

**Date review summary was publicly posted:** January 2, 2025

The review summary must cover access and reimbursement (including eligibility and certification review results), the SFA's compliance with the meal patterns and the nutritional quality of school meals, the results of the review of the school nutrition environment (including food safety, local school wellness policy, and competitive foods), compliance related to civil rights, and general program participation. At a minimum, this would include the written notification of review findings provided to the SFA's superintendent or equivalent as required at 7 CFR 210.18(i)(3).

### General Program Participation

What Child Nutrition Programs does the SFA participate in?

X	School Breakfast Program
X	National School Lunch Program
X	Fresh Fruit and Vegetable Program
	Afterschool Snack
	Special Milk Program
	Seamless Summer Option

Does the School Food Authority operate under any Special Provisions?

X	Community Eligibility Provision
	Special Provision 1
	Special Provision 2
	Special Provision 3

## Review Findings

Were any findings identified during the review of this School Food Authority?

YES	NO
X	

Please complete the following charts to indicate findings and details.

YES	NO	REVIEW FINDINGS
X		<b>A. Program Access and Reimbursement</b>
YES	NO	AREAS
	X	Certification and Benefit Issuance
	X	Verification
X		Meal Counting and Claiming

### Finding(s) Details:

1. The SFA failed to comply with 7 CFR 210.8(a) that states that schools or school food authorities must following the requirements regarding the establishment of internal controls for the accuracy of meal counts.

YES	NO	REVIEW FINDINGS
X		<b>B. Meal Patterns and Nutritional Quality</b>
YES	NO	AREAS
X		Meal Components and Quantities
	X	Offer versus Serve
	X	Dietary Specifications and Nutrient Analysis

### Finding(s) Details:

1. The SFA failed to comply with 7 CFR 210.10 (a) (3) that states schools or school food authorities', as applicable, must keep production and menu records for the meals they produce. These records must show how the meals offered contribute to the required food components and food quantities for each age/grade group every day.
2. The SFA did not comply with 7 CFR 210(b)(1) that requires on a daily basis, meals provided to each age/grade group must include the food components and quantities specified in the meal pattern outlined in paragraph (c) of this section.

YES	NO	REVIEW FINDINGS
X		C. School Nutrition Environment
YES	NO	AREAS
X		Food Safety
X		Local School Wellness Policy
X		Competitive Foods
X		Other

Finding(s) Details:

1. The SFA failed to comply with 7 CFR 210.13(c)(2)(iv) that states a school food authority with a food safety program based on the process approach to HACCP must ensure that its program includes standard operating procedures to provide a food safety foundation.
2. The SFA failed to comply with the requirement per 7 CFR 210.31(d-f) that discusses public involvement and public notification, implementation assessments and updates, and recordkeeping requirements regarding the local school wellness policy.
3. The SFA procurement procedures were not in accordance with federal, state, and local regulations. The SFA's written Procurement Plan did address all requirements.
4. The LEA did not have processes and procedures implemented for ensuring compliance with Alabama State Department of Education (ALSDE) and USDA Food and Nutrition Services (FNS) requirements concerning Maintenance of the Nonprofit School Food Service Account
5. The SFA did not comply with 7 CFR 210.8(1) that requires completing yearly onsite reviews of each program location.
6. The SFA failed to properly report to the State Agency and provide records indicating which School Breakfast Program and National School Lunch Program provisions that were being utilized.
7. The SFA did not properly implement 7 CFR 210.11(b) regarding the implementation and nutritional standards of smart snacks.

YES	NO	REVIEW FINDINGS
X		D. Civil Rights

Finding(s) Details:

1. The SFA did not comply with 7 CFR 245.5(a)(2) that requires on or about the beginning of each school year a public release be issued regarding free and reduced-price eligibility criteria.