

# Prichard Preparatory School

## STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

Section 207 of the Healthy Hunger-Free Kids Act (HHFKA) amended section 22 of the National School Lunch Act (NSLA) (42 U.S.C. 1769c) to require State agencies (SA) to report the final results of the administrative review to the public in an accessible, easily understood manner in accordance with guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) requires the State agency to post a summary of the most recent final administrative review results for each School Food Authority (SFA) on the State agency's publicly available website no later than 30 days after the SA provides the final results of the administrative review to the SFA. The SA must also make a copy of the final administrative review report available to the public upon request.

**School Food Authority Name:** Prichard Preparatory. School  
**Date of Administrative Review (Entrance Conference Date):** 01/15/2025  
**Date review results were provided to the School Food Authority:** 02/14/2025  
**Date review summary was publicly posted:** 03/03/2025

The review summary must cover access and reimbursement (including eligibility and certification review results), the SFA's compliance with the meal patterns and the nutritional quality of school meals, the results of the review of the school nutrition environment (including food safety, local school wellness policy, and competitive foods), compliance related to civil rights, and general program participation. At a minimum, this would include the written notification of review findings provided to the SFA's superintendent or equivalent as required at 7 CFR 210.18(i)(3).

### General Program Participation

What Child Nutrition Programs does the SFA participate in? (Select all that apply)

<input checked="" type="checkbox"/>	School Breakfast Program
<input checked="" type="checkbox"/>	National School Lunch Program
<input type="checkbox"/>	Fresh Fruit and Vegetable Program
<input type="checkbox"/>	Afterschool Snack
<input type="checkbox"/>	Special Milk Program
<input type="checkbox"/>	Seamless Summer Option

Does the School Food Authority operate under any Special Provisions? (Select all that apply)

<input type="checkbox"/>	Community Eligibility Provision
<input type="checkbox"/>	Special Provision 1
<input type="checkbox"/>	Special Provision 2
<input type="checkbox"/>	Special Provision 3

## Review Findings

Were any findings identified during the review of this School Food Authority?

YES	NO
X	

Please complete the following charts to indicate findings and details.

YES	NO	REVIEW FINDINGS
X		<b>A. Program Access and Reimbursement</b>
YES	NO	AREAS
X		Certification and Benefit Issuance
X		Verification
X		Meal Counting and Claiming

### Finding(s) Details:

1. The SFA was not in compliance with state and federal regulations for certification and benefit issuance as required.
2. The SFA was not in compliance with state and federal regulations for verification notification as required.
3. The SFA was not in compliance with state and federal regulations for meal counting and claiming procedures as required.

YES	NO	REVIEW FINDINGS
X		<b>B. Meal Patterns and Nutritional Quality</b>
YES	NO	AREAS
X		Meal Components and Quantities
	X	Offer versus Serve
X		Dietary Specifications and Nutrient Analysis

### Finding(s) Details:

1. The SFA was not in compliance with state and federal regulations for meal components and quantities including adhering to the required meal pattern.
2. The SFA was not in compliance with state and federal regulations for dietary specifications and nutrient analysis as required.

YES	NO	REVIEW FINDINGS
X		C. School Nutrition Environment
YES	NO	AREAS
X		Food Safety
X		Local School Wellness Policy
	X	Competitive Foods
X		Other

**Finding(s) Details:**

1. The SFA was not in compliance with state and federal regulations for food safety / HACCP as required.
2. The SFA was not in compliance with state and federal regulations for local wellness policies and procedures as required.
3. The SFA was not in compliance with state and federal regulations for resource/financial management as required.
4. The SFA was not in compliance with state and federal regulations for maintaining a written procurement plan as required.
5. The SFA was not in compliance with state and federal regulations for professional standards training as required.
6. The SFA was not in compliance with state and federal regulations for recordkeeping and reporting requirements.
7. The SFA was not in compliance with state and federal regulations for breakfast and summer food service program outreach as required.

YES	NO	REVIEW FINDINGS
X		D. Civil Rights

**Finding(s) Details:**

1. The SFA was not in compliance with state and federal regulations for submitting a public media release as required.
2. The SFA was not in compliance with state and federal regulations for posting the required "Justice for All" poster as required.
3. The SFA was not in compliance with state and federal regulations for ensuring all public notices contain the current non-discrimination statement as required.